DBH Training Institute Attendance Policies

- 1. Participants must arrive on time and remain for duration of event in order to receive a certificate. Please arrive at least 15-30 minutes early to avoid parking or traffic problems.
- 2. Participants arriving after session begins will not be permitted to enter, nor be eligible for a refund.
- 3. Participants must sign in and out of an event in order to receive a certificate.
- 4. Cancellations should be completed online at least 48 hours prior to the event in order to receive a refund.
- 5. Minors (under 18) are not permitted in trainings.
- 6. Cell phones, texting and e-mailing are not permitted during trainings.